

Dorm Monitor/Mom

Purpose of the position: Monitor a small group of Tech Trek campers, provide emotional support, and respond to campers' questions and concerns throughout the week.

Dorm Monitor Selection Criteria: Dorm Monitors should be flexible, highly responsible, and emotionally available. Dorm Monitors should be comfortable with kindly enforcing the rules and regulations and handling emotional situations such as homesickness, camper conflict, and stress. Dorm Monitors should also be prepared to handle the needs of a variety of personality types and should above all concern themselves with the girls' safety. Dorm monitors/moms minimum age of 21.

General Responsibilities and Duties

- Responsible for "Dorm Group" of seven to twelve girls, 12- to 13-years-old
- Attend daily on-site meeting with camp staff for schedule briefing and notification of any safety or medical issues that have arisen
- Respond to needs of girls from various parts of the region, including girls with disabilities and/or language challenges, treating them with respect and concern

Responsibilities and Duties While at Camp

- Hold "Dorm Group" meeting with girls every day
- Know the whereabouts of all dorm group members at all times, including if girls leave the dorm outside of the arranged schedule
- Respond to students who break camp rules and impose appropriate consequences
- Expected to be on call and accompany girls to campus activities throughout each day
- Assist teachers or workshop providers during classes or field trips as necessary
- Be aware of all rules unique to the campus, including cafeteria and dorm facilities
- Report any challenges or emergencies to Camp Director before contacting parents

Qualifications

- Highly organized
- Willingness to perform support during an emergency
- Enjoys working with 12-13 year old girls
- Commitment to STEM education
- AAUW member
- Successfully passes a federal background check
- Able to walk long distances across campus, possibly in high heat
- At least 21 years of age

Commitment Expected/Training

- Attend training with Camp Director (approximately 4-5 hours) before camp week
- Reside on campus during the week of the camp (Room and board provided)

Student/Junior/Senior Counselor

Purpose of the position: Assist teachers, Dorm Monitors and Camp Director during the week of Tech Trek camp with activities, field trips, material preparation and general camper needs.

Student Counselor Selection Criteria: A student counselor should be highly responsible and flexible, as well as a role model to campers. Student counselors must be empathetic and mature enough to handle emotional challenges. Experience as a camp counselor is preferred, as well as a positive disposition that encourages learning.

Responsibilities and Duties

- Be familiar with camp schedule and activities
- Supervise students throughout daily activities, including classes, free-time activities and meals
- Assist in preparation of activity materials for campers, ensure activities start on-time
- Provide a safe environment by monitoring campers and ensure they are where they need to be
- Act as a good role model for girls, including warm, positive outlook and attitude and ability to follow dress code, lights out and attending all meals and activities
- Assist teachers during class time with projects and materials
- Communicate with other camp staff regularly and monitor challenges as they occur
- Provide opportunities for all girls to be involved in the camp activities and interact with group
- Assist other camp staff with any activity needs as they arise, such as camp registration

Qualifications

- Ability to work as a team member, be proactive and flexible
- Enjoy working with 12-13 year old girls, preferably with experience in similar setting
- Has commitment to STEM education; taken courses in STEM fields preferred
- Warm, outgoing, empathetic personality
- Ability to exercise good judgment and emphasize safety
- AAUW student affiliate member or full member (if meets requirements)
- Successfully passes a federal background check (if 18 or older)
- Able to walk long distances across campus, possibly in high heat
- **Minimum age for Junior Counselor in California: two years after attending camp**
- **In California only junior/senior counselors will be selected by the camp director from a list of recommended former campers. In the first two years of a new camp, counselors are selected from former campers at the closest camp**

Commitment Expected

- Reside on campus throughout the week of camp (Room and board provided by AAUW)

Training

- The Camp Director will provide training and materials for this position.